

The Studio of Nishaa Joy Carson



FEES: Lesson fees are non-refundable, and are due the first lesson of each month, paid in full by cash or check. During the academic year, tuition will remain fixed from month to month, regardless of the number of lessons within the month. Please see the “Yearly Calendar” section for information on summer lessons and fees. Tuition covers the student’s private lessons, as well as the instructor’s time spent planning lessons, the instructor’s studio supplies, professional membership to music organizations, etc. Students are responsible for book and material fees, as well as fees associated with participation in competitions, festivals and recitals. Lessons falling during major holidays and breaks listed in the Studio Calendar are included in the monthly rate and will not be eligible for makeup lessons, credits or refunds. Rates may be discussed with the instructor verbally. Please be aware that rates are subject to periodic increases at the instructor’s discretion.

YEARLY CALENDAR: Each student is scheduled 32 lessons during the academic year. The instructor is allotted two flex weeks, which can be taken at any time during the academic year for sickness, vacation, jury duty, etc. These flex weeks are figured into the fixed monthly fee. If the instructor does not take the flex weeks, the student may receive additional lessons at no extra cost. Lessons are taught year round, which includes summer months. Students are asked to take a minimum of 8 lessons in the summer months, (June-August). Two months of tuition will be due during the summer, however, the student may spread out lessons to suit their vacation schedule. If the student decides to discontinue lessons during the summer without taking the required 8 lessons, a spot in the studio cannot be guaranteed for the academic year. Lessons may not be given on major holidays. Please see the Studio Calendar for more information on important dates.

ATTENDANCE: Because each student is reserved a specific weekly time slot within the studio, rescheduling of lessons **MUST** be made at least 24 hours in advance to avoid forfeit of lesson and lesson fees. Cancelled lessons, within the 24 hour limit, will **NOT** be offered credits or refunds, but will be eligible for makeup lessons. Emergency cancellations, with less than 24 hour notice, will only be offered makeup lessons if the instructor has the availability to do so. If you cancel a lesson, it is your responsibility to schedule a makeup, rather than the instructor’s. All makeup lessons must be scheduled within a month of the original missed lesson. Please be aware that as a performing artist, there may be occasions when the instructor must cancel or reschedule lessons. These situations will be limited and all lessons will be made up for those missed by the instructor.

BOOKS & MATERIALS: Each student will need to purchase lesson supplies, including their book(s), as no materials are included in lesson fees. The instructor may offer to purchase books in advance if the student/parent agrees to reimburse the instructor.

LESSON ETIQUETTE: Each student is expected to be ready to begin his or her lesson on time. The instructor requests that each student be prepared for the lesson with their books and a pencil. If a student arrives late or is unprepared for his/her lesson, no additional time will be given. Parents and siblings are welcome to sit in on the lesson, or run errands so long as they return to pick up their student in a timely fashion. To discuss student progress, parents are welcome to talk with the teacher during the first or last five minutes of the student’s lesson, in order to respect the next student’s time slot.

WITHDRAWALS/ EXTENDED VACATIONS: If you wish to discontinue lessons at any point, the instructor requests that you provide one month’s notice of the withdrawal. Any fees credited to the student’s account will be forfeited in the case of an untimely withdrawal.

CONTACT: The best way to contact the instructor is via email or text message. Phone calls are also welcome, especially on weekdays before 2pm. The instructor always welcomes emails or text messages from students during the week if they have questions regarding lesson matters.

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Studio Registration Form

Student's Name: _____

Address: _____

Home Phone: _____

School, Grade, & Date of Birth: _____

Parents'/Guardians' Name(s): _____

Parents'/Guardians' Phone: _____

Parents'/Guardians' Email: _____

I give permission for my child's picture (for example, taken at a recital), first name & last initial to be posted on the instructor's website at nishaamusic.com.

___ YES ___ NO

I, _____, HAVE READ AND FULLY UNDERSTAND THE POLICIES REGARDING ENROLLMENT IN NISHAA CARSON'S MUSIC STUDIO. BY SIGNING THIS FORM, I AGREE TO ADHERE TO ALL POLICIES DEFINED ABOVE.

Student/Parent Signature

Date

Print Name